

# Automotive Vehicle Body (Specialising in Vehicle Trimming)

**QUALIFICATION:** Certificate III NRT  
**COURSE NO:** 5315  
**TRAINING PACKAGE:** Automotive Industry Retail, Service And Repair  
**NATIONAL CODE:** AUR30805  
**LOCATION:** Ultimo College  
**HOW TO ENROL:** NO application form required. This course will enrol for semester 1 on Thursday 28 January 2010, between 10am and 7pm.

## ATTENDANCE :-

**Ultimo:** Block Release(Day), 3 Years, 40 Hours per week  
**Proposed Timetable:** 7 blocks per year . 1 block = 1 week 40 hours  
 Part Time(Day), 3 Years, 8 Hours per week  
**Proposed Timetable:** 1 day per week, Wednesday 8am - 4.30pm

You will receive your class timetable at the time of enrolment. However, timetables are subject to change.

**COURSE DESCRIPTION:** What will you learn in the Automotive Vehicle Body (Specialising in Vehicle Trimming)course?

This nationally recognised course is for vehicle trimming apprentices or people that have entered into a relevant contract of training. In this course you will learn:

- Occupational health and safety
- Facts about environmental issues
- Communications and teamwork skills
- How to set up, operate and maintain motor trimming equipment
- How to carry out sewing and trimming repairs and alterations
- How to remove and replace vehicle interior trim and fabricate and install items such as loose and fitted covers, marine covers, canvas products, frame structures, floor coverings, hoods, canopies and curtains.

At Ultimo you can also enrol in program Selected Studies in Vehicle Trimming. This program is available for persons working in an allied trade of Vehicle Trimming, such as panelbeating, spraypainting, mechanics, canvas workers, leather workers, upholsterers, sailmakers to gain skills in assisting them with their current employment. Program currently runs on a Wednesday evening between 5.30pm-9.30pm. Students do 3 subjects from trade course.

**CAREER OPPORTUNITIES:** Vehicle trimmer.

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# Ambition in action

You may find it useful to explore the My Future website [www.myfuture.edu.au](http://www.myfuture.edu.au)

**MINIMUM ENTRY REQUIREMENTS:** There are no formal educational requirements for this program. The learner must be employed or have access to a workplace in the automotive collision repair industry to be able to gain sufficient experience to successfully complete the unit of competence requirements.

**COST: -**

- In 2010 the capped TAFE NSW fee for an apprenticeship program is \$414 per year
- To be eligible for the capped fee you must provide proof of your Apprenticeship (contact your local campus for details).
- \*\* Students not included in this category will pay the relevant TAFE NSW fee for a Certificate III \$686 per year or \$343 for a one semester course.

**Additional Cost:** (see note 3 below)

\$60 per Year course related charge at Ultimo part time

\$60 per Year course related charge at Ultimo block release

**Payment Notes:**

1) The TAFE NSW fee is payable for each year of enrolment. A TAFE year consists of two semesters of 18 weeks. The minimum TAFE NSW Fee for a course is based on one semester, even if the course duration is less than 18 weeks. If the course runs from 18 weeks to a year, it counts as two semesters and you may pay the TAFE NSW Fee in two half-yearly payments. If you choose to pay the TAFE NSW fee in two instalments, the first instalment must be paid at enrolment and the second must be paid by 31 May. Note: If you commence a course in semester 2 and your course duration is more than 18 weeks you will be required to pay the relevant TAFE NSW fee for 1 semester. A Fee Notification will be sent to you. You may pay the TAFE NSW fee by EFTPOS, Visa card, Mastercard, cheque or money order. NO CASH is accepted.

2) If you receive a government benefit such as Youth Allowance, Austudy, or Sickness Allowance and provide proof at enrolment, you may be eligible for a TAFE NSW concession of \$51 per course enrolment per year. Students in receipt of a Disability Support Pension and students with a disability who are Clients of a teacher Consultant are entitled to one full fee exemption for one TAFE NSW course per year and are eligible for the \$51 Concession fee for subsequent enrolments in that year.

Aboriginal or Torres Strait Islander students are exempt from paying the TAFE NSW Fee.

3) In addition to the TAFE NSW fee, some programs have Course Related Charges associated with them. Course Related Charges cover the cost of materials, resources, equipment and services used in your program. If your circumstances do not enable you to pay this charge you will need to speak with your teacher when you commence class to negotiate alternative arrangements.

**ARTICULATION:** If you have completed Automotive Certificate I 9001 or Automotive Vehicle Body - Vehicle Trimming Certificate II 5312 you will be eligible for articulation into this program.

Please refer to the Career Pathway brochure to review career options and educational progression.

**RECOGNITION:** TAFE NSW recognises skills and knowledge gained through previous studies, the workplace and life experience which may allow you to complete your qualification faster. You may be entitled to recognition that will exempt you from one or more modules, up to 100% of the requirements for a course award. There is no fee for processing recognition applications for current TAFE NSW students. Commercial (fee based) recognition is also available to organisations and individuals.

For further information please contact the Sydney Institute Information Centre on 1300 360 601 or visit our website [www.sit.nsw.edu.au](http://www.sit.nsw.edu.au)

**COURSE REPLACED:** 7158 Automotive Vehicle Body (Trimming)

**WORK PLACEMENT:** Paid employment under an appropriate industrial arrangement and access to relevant workplace is a requirement of this course.

### Training Program Structure:

| Number                              | Module/Unit  | Hours | Number                       | Module/Unit  | Hours |
|-------------------------------------|--|-------|------------------------------|--|-------|
| <b>Core</b> - all must be completed |  |       | <b>Electives</b> - continued |  |       |
| AURC270103A                         | Apply safe working practices   | 12    | AURV323908A                  | Carry out thermo plastic welding procedures                    | 24    |
| AURV371481A                         | Implement and monitor environmental regulations and body repair industry best practice | 4     | AURV324708A                  | Carry out woodworking operations for fabrication               | 36    |
|                                     |  |       | AURV324766A                  | Repair plugs, moulds, frames and flooring using wood materials | 36    |
|                                     |  |       | AURV324823A                  | Fabricate fibreglass/composite material components             | 36    |
|                                     |  |       | AURV324866A                  | Repair fibreglass/composite material components                | 36    |
|                                     |  |       | AURV326964A                  | Remove and replace adhesive bonded panels and structures       | 28    |
|                                     |  |       | AURV327164A                  | Remove and replace supplementary restraint systems (SRS)       | 24    |
|                                     |  |       | AURV330964A                  | Remove and replace vehicle head lining                         | 38    |
|                                     |  |       | AURV331066A                  | Repair seat frames   | 20    |
|                                     |  |       | AURV331108A                  | Carry out sewing operations                                    | 40    |
|                                     |  |       | AURV331423AA                 | Fabricate and install loose and fitted covers                  | 44    |
|                                     |  |       | AURV331423BA                 | Fabricate and install marine covers                            | 30    |
|                                     |  |       | AURV331423CA                 | Fabricate and install canvas covers                            | 40    |
|                                     |  |       | AURV331423DA                 | Fabricate and install frame structures                         | 24    |
|                                     |  |       | AURV331423EA                 | Fabricate and install floor coverings                          | 48    |
|                                     |  |       | AURV331423FA                 | Fabricate and install hoods (soft tops)                        | 40    |
|                                     |  |       | AURV331423GA                 | Fabricate and install canopies and curtains                    | 48    |
|                                     |  |       | AURV333763A                  | Remove and install fixed body glass                            | 24    |
|                                     |  |       | AURV365356A                  | Read and interpret vehicle body repair estimation/quotation    | 20    |
|                                     |  |       | HLTFA1A                      | Apply basic First Aid  | 12    |
|                                     |  |       | MEM5.17AB                    | Weld using gas metal arc welding process                       | 36    |
| 8999A                               | Tutorial Support   |       |                              |  |       |
| AURA454516A                         | Determine retail rates for work  | 20    |                              |  |       |
| AURC270789A                         | Communicate effectively in the workplace   | 16    |                              |  |       |
| AURC361101A                         | Adapt workprocesses to new technologies  | 20    |                              |  |       |
| AURC365722A                         | Estimate complex jobs  | 20    |                              |  |       |
| AURE224008A                         | Carry out soldering of electrical wiring/circuits                                      | 20    |                              |  |       |
| AURT270278A                         | Use and maintain workplace tools and equipment   | 30    |                              |  |       |
| AURT325149A                         | Prepare engineering drawings   | 36    |                              |  |       |
| AURV224508A                         | Carry out fabrication of components  | 36    |                              |  |       |
| AURV227064A                         | Remove and replace mechanical units/assemblies   | 20    |                              |  |       |
| AURV230608A                         | Carry out sewing repairs/alterations   | 40    |                              |  |       |
| AURV230708A                         | Carry out trim repairs/alterations   | 40    |                              |  |       |
| AURV230864A                         | Remove and replace vehicle interior trim components                                    | 20    |                              |  |       |
| AURV231208A                         | Carry out trimming of vehicle components   | 80    |                              |  |       |
| AURV231268A                         | Select and apply trim/fabric materials and determine attachment methods                | 20    |                              |  |       |
| AURV231368A                         | Select and apply trim/fabric adhesives   | 12    |                              |  |       |
| AURV231649A                         | Prepare vehicle/component/equipment for customer use                                   | 24    |                              |  |       |

**CONTACT DETAILS:** Sydney Institute Information Centre  
Ground Floor, Building W,  
827 - 839 George Street, Haymarket NSW 2007  
Phone: 1300 360 601 or  
email: [sydney.info@tafensw.edu.au](mailto:sydney.info@tafensw.edu.au)

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Vehicle & Marine Trimming Phone:9217-3470/4601  
Customer Service Phone:9217-3060/3168  
Building N, Jones street, Ultimo.